



OUR LADY OF THE ASSUMPTION
SODALITY

Date Submitted: _____

Submitted by: _____

EXPENSE/CHECK REQUEST

INCOME/DEPOSIT

Make check payable to: _____

mail check: _____

give check to: _____

pymt reimb

Check # _____

CATEGORY

Attach invoices, receipts, or other documentation.

AMOUNT

Bake Sale	Details: _____	\$ _____
Blessings & Good Wishes	<input type="radio"/> Cards <input type="radio"/> Postage <input type="radio"/> Other _____	\$ _____
Communication	<input type="radio"/> Website <input type="radio"/> Other _____	\$ _____
Council Activities	Details: _____	\$ _____
Echo	<input type="radio"/> Echo Postage <input type="radio"/> Echo Supplies <input type="radio"/> Other _____	\$ _____
Finance	<input type="radio"/> Bank Fees <input type="radio"/> Other _____	\$ _____
Funeral Receptions	<input type="radio"/> Food/Decor Details: _____	\$ _____
Gifts	<input type="radio"/> Cards <input type="radio"/> Birthday <input type="radio"/> Holiday <input type="radio"/> Year End <input type="radio"/> Other _____	\$ _____
Giving Hearts	<input type="radio"/> Meeting <input type="radio"/> Belle Donne Details: _____	\$ _____
Helping the Underserved	Details: _____	\$ _____
Historian	Details: _____	\$ _____
Installation	<input type="radio"/> Mass <input type="radio"/> Banquet Details _____	\$ _____
Junior Sodality	<input type="radio"/> Speaker <input type="radio"/> Food <input type="radio"/> Other _____	\$ _____
Membership	Details: _____	\$ _____
Publicity	<input type="radio"/> Aprons/shirts <input type="radio"/> Other _____	\$ _____
Raffle	Details: _____	\$ _____
Sanctuary	Details: _____	\$ _____
Scholarship	<input type="radio"/> Disbursement <input type="radio"/> Other _____	\$ _____
Social Life	<input type="radio"/> Meeting Speaker <input type="radio"/> Other _____	\$ _____
Special Events	<input type="radio"/> Anniversary <input type="radio"/> Food/Decor <input type="radio"/> Other _____	\$ _____
Spiritual	<input type="radio"/> Rosary Sunday <input type="radio"/> Retreat <input type="radio"/> Other _____	\$ _____
Supplies (general use)	Details: _____	\$ _____
Teen Apostles	Details: _____	\$ _____
Units	Details: _____	\$ _____
Miscellaneous	<input type="radio"/> Pass Thru <input type="radio"/> Details _____	\$ _____

TOTAL \$ _____

Please list any additional details or instructions: